**Draft Minutes of the Annual Meeting of Holme Parish Council**

**Held on**

 **Thursday 20 January 2022 at 7pm at Holme Village Hall**

**Councillors present**: Cllr J Griffin (Chairman),Cllr E Whittaker, Cllr P Sargent, Cllr H Watson, District Cllr Tim Alban.

Also present: Mrs J Osborn (Clerk).

1. **Apologies for absence** accepted fromCllr W Aylesbury, Cllr J Weatheritt, Cllr D Neal,County Councillor Simon Bywater
2. **Declaration of interests:** None.
3. **County and District councillors’ reports.** Cllr Alban reported on HDC budget, civil parking enforcement strategy and planning matters.
4. **Public Participation.** No public attended**.**
5. **To approve the minutes of the meeting held on 18 November 2021**

Cllr Whittaker proposed that the minutes of the meeting held on 18 Nov 2021 be accepted and signed as a true record. Seconded by Cllr Watson & unanimously agreed. Minutes signed by Chairman.

1. **Matters Arising**
	1. **Speed Indicator**. Top Speed 77mph and V85 figure was 38mph at Holmewood. Generally results are consistent month after month. V85 is 32mph, Max speed 67mph near the former shop; both directions gave similar results.
	2. **Speed management**– Highway officer recommends “proper” build outs rather than painted pinch points, agreed to wait until next Local Highway Improvement (LHI) Scheme opens.
	3. **Cemetery approach - gravel**. Cardells have been asked to add another layer of gravel and trim back the overhanging bushes.
	4. **Trees in Churchyard and in Village** – Tree in Churchyard has been felled and its stump ground out successfully. Clerk has written to HDC to change to try to obtain agreement to plant a Red Oak to replace it instead of Lime, reply not yet received – to follow up. Also follow up re potentially planting trees on Holmewood green.

Cllr Aylesbury had sent a suggestion re planting trees near cemetery and hedging along Station Road. Agreed this would be welcome and appropriate, Clerk to write to the landowner in the first instance.

* 1. **Footpath to Nature reserve**. Clerk has set up a meeting between representatives of Great Fen, Natural England and Wildlife Trust and a working party of 3 Councillors to explore routes for a footpath to the Nature reserve avoiding Network Rail land. Councillors to report back.
	2. **Queen’s Jubilee Merchandise**. Choice of mug was made, to be purchased from DASHUK to be given to all children resident in Holme Parish in Yr6 or younger on Jubilee day. Clerk to order 75 mugs with lettering agreed @£3.25 +VAT each. Any surplus to be sold. Proposed by Cllr Sargent, Seconded by Cllr Whittaker, all in favour.
1. **Planning**
	1. **New applications** - None
	2. **Updated applications.**

 21/02335/HHFUL – 3 Park Close –approved by HDC

 It was noted that part of the hedge outside 36a Church St had been removed to facilitate building of the extension permitted – to monitor as it must be replaced.

Clerk to look into recent development at Holme Fen.

1. **Financial report**
2. **Current Position -** A copy of the receipts and payments and bank reconciliation to 18 January 22 had been sent to all Councillors.
3. **Payments:**

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| --- | --- | --- | --- |
| Date | Method | Payee | Amount £ |
| 1.12.21 | BACS | Holme Primary School – Parish News Nov & Dec | 68.40 |
| 1.12.21 | BACS | Cardell & Son | 1062.50 |
| 1.12.21 | BACS | J Osborn Wages & Exps November | 353.00 |
| 2.12.21 | DD | 1 & 1 IONOS ltd Website hosting | 8.39 |
| 31.12.21 | BACS | J Osborn Wages December | 274.80 |
| 31.12.21 | BACS | HMRC PAYE | 97.60 |
| 6.1.22 | BACS | Ayres Tree Care (Cemetery Conifers) | 600.00 |
| 6.1.22 | DD | 1 & 1 IONOS Ltd Website Hosting | 8.39 |
| 11.1.22 | BACS | Holme Primary School Parish News Oct  | 28.80 |

1. **Receipts**: Interest 81p. Memorial fee £125.

All the above proposed by Cllr Whittaker and seconded by Cllr Sargent.

1. **Reports from Councillors/Clerk**
	1. Road Works. Confusion regarding the Yaxley Road rebuild closure. Highways have confirmed the work will go ahead shortly (date TBA); the road closure notice publicised from 10 Jan was a “blanket” application which is more efficient.
	2. New Assistant Head Teacher is already addressing poor parking and road safety at the school.
	3. Clerk to ask Cardells to cut the rough grass in Churchyard asap before the primroses come up.
	4. Latches on Churchyard gates – work in progress - Cllr Watson
	5. Latches on Cemetery gates – fixed by Cllr Whittaker.
	6. Short Drove – cars parking under trees and throwing out litter. Cllr Watson to install signs.
	7. Observations- Airfield scrap pile is messier than ever and layby is in a terrible state, clerk will seek advice from Highways.
2. **Correspondence**
	1. Cambs Local Council Conference – 14 January – Clerk attended.
	2. Stiles. Parishioner had suggested stiles at either end of footpath across Church field should be replaced by kissing gates for Health & Safety and Accessibility reasons. This is the responsibility of landowner as part of footpath maintenance. Cambs County Council have advised they are trying to roll out replacement of all stiles, suggested Parish contacts landowner. Discussed further; Clerk to contact landowners asking if the stiles could be changed and offer to pay part or all of the cost (can use CIL funds for this).
	3. Police and Crime Commissioner’s “virtual round table” – Mon 7 Feb 6pm. Cllr Griffin to attend.
	4. Letter from resident concerning damage to car on Pingle Bank. To be redacted and lodged with Highways regarding the Pingle Bank development proposals.
	5. Anonymous letter re shoot and dogs in road. No action.
3. **Date of the** **next Parish Council meeting –**Thursday 17th March

2022 dates: 19th May/21st July/15th Sept/17th Nov 2022.

Annual Parish Meeting 21st April

Janice Osborn, Parish Clerk

24 January 2022

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Signed………………………… Date…………………………

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