**Draft Minutes of the Meeting of Holme Parish Council**

**Held on**

**Thursday 29 September 2022 at 7pm at Holme Village Hall**

**Councillors present:** Mr J Edwards, Mrs L Roderick-Smith, Mr H Watson, Mr E Whittaker, Cllr J Griffin (Chairman) & Mr P Sargent and District Councillor Tim Alban.

Also present: Mrs J Osborn (Clerk) & Kiri Brudenell (Clerk)

1. **Chairman’s welcome.** Cllr J Griffin welcomed all present and introduced Kiri Brudenell.
2. **Apologies for absence**: Cllr W Aylesbury**,** Cllr D Neal**,** Cllr C Reed,County Councillor S Bywater
3. **a & b. Declaration of interests:** None.
4. **Public Participation.** No members of the public attended**.**
5. **Report from District Councillor.** Tim Alban confirmed the date of 16 November for Clerks & Councillor joint parishes meeting. Tim also spoke about new builds in progress in Stilton.
6. **To approve the minutes of the meeting held on 14 July 2022.**

Cllr L Roderick-Smith proposed & Cllr H Watson seconded the approval of the minutes of the previous meeting, all in favour.

1. **Formal appointment of new Clerk to the Council/Responsible Financial Officer.**

Proposed by Cllr L Roderick-Smith & Seconded by Cllr J Edwards.

Kiri Brudenell was appointed to the position of Clerk & Responsible Financial Officer from 1st September 2022.

1. **Matters arising from previous meeting.**
   1. **Speed indicator latest results.** Top Speed 65mph and V85 figure was 38mph at Holmewood and 66mph and V85 figure 25mph at the Shop. Results are consistent.
   2. **Speed management – Orton Malborne Suggestion? (report/photos –JG) Decision to be made about possible Local Highway Initiative application.** Local Highways Initiative not open for application as of yet - Defer to next meeting.
   3. **Trees in Churchyard (Red Oak in memoriam) – for winter action.**

Contractor instructed.

* 1. **Footpath to Nature Reserve.** Discussed but deferred to next meeting
  2. **Layby update.** In hand. Kerbing and planting discussed. Will discuss more when layby done.
  3. **POW crossed in cemetery (EW/HW)** Cllr Whittaker has in hand.
  4. **Volunteer award update (JG, WA)** Cllr J Griffin & Cllr Aylesbury both visited Mrs B Lawes to present an award and Mug. Mrs Lawes sent a thank you email.

1. **Planning** 
   1. 20/00208/OUT Yaxley Rd –outstanding enquiry re footpath, amenity land and play space payment/provision – (PS/HDC).HDC approved
   2. 22/01951/REM – Landscaping re above (circulating). Leave on agenda.
   3. 20/00923/REM – Pingle Bank – Report from Development Management Committee on 18 July. Passed at DMC
   4. 21/02622/FUL – Holme Lode Farm – Refused.
   5. 20/00929/FUL Top Farm – Pending decision
   6. 22/00313/HHFUL - 28 Church St - approved
   7. 21/02867/OUT 11 Station Rd –in progress
   8. 22/01221/HHFUL – The Hollies - approved
   9. 22/00941/HHFUL - 6, Vicarage Close - approved
   10. 22/01654/HHFUL - 10, St Giles Close – in progress
   11. New applications/other outstanding applications. No new applications.
2. **Financial report.**
3. Current position
4. Payments to authorise: £

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| 5.7 22 | DD | 1 and 1 IONOS ltd (Website hosting) | 8.99 |
| 26.7.22 | BACS | Cambs ACRE subscription | 57.00 |
| 26.7.22 | BACS | Holme Primary School – Parish News printing x 4 | 104.40 |
| 26.7.22 | BACS | CAPALC – Councillor Training x2 | 150.00 |
| 26.7.22 | BACS | Yaxley Gazette – advertisement | 85.00 |
| 26.7.22 | BACS | Clerk wages | 342.12 |
| 5.8.22 | DD | 1 and 1 IONOS ltd (Website hosting) | 8.99 |
| 17.8.22 | BACS | Cardells Landscaping | 1617.50 |
| 31.8.22 | BACS | Ayres Tree Care | 800.00 |
| 31.8.22 | BACS | CARESCO Advertisement | 45.50 |
| 31.8.22 | BACS | Clerk wages and exps | 483.64 |
| 4.9.22 | DD | 1 and 1 IONOS Ltd (Website hosting) | 8.99 |
| 2.9.22 | DD | O2 Mobile phone (contract) | 6.78 |
| 15.9.22 | BACS | R Aylesbury – upgrade laptop computer | 146.97 |
| 20.9.22 | DD | O2 Mobile phone | 6.78 |

1. To note: Receipts: £207.50 sales of mugs and Refund re phone £50.
2. New O2 phone contract £6pm by DD and Ionos web hosting going up to £9+VAT (discounted price) from 15 Oct.
3. **Insurance.** To consider 3 quotes and select provider for 2022-23. All considered. BHIB selected to provide Parish Council insurance from 01 October 2022. Cllr Roderick-Smith proposed & Cllr J Edwards seconded.
4. **Consideration of Gov.uk email service.** All Councillors happy to stay without Gov.uk email service until compulsory.
5. **Play area space.** Potential space for children’s play park. Leave until annual Parish meeting in April 2023 for discussion.
6. **Reports from Councillors/Clerk.**
   1. Water butt at cemetery. Now full and working.
   2. Onion shed fire- HSE report required? No action required.
   3. Path cracking in Spinney. Clerk to action to County Council.
7. **Correspondence and other matters.**
   1. New Clerk – changes to arrangements for banking and planning matters, SID management and practical cemetery matters.Discussed.
   2. Laptop, phone and manual for new Clerk – new phone number 07548441977.
   3. Storage facilities at village hall.
   4. CCC Heritage List – discussion of any proposals to be made. The School, The Rectory, 11 Station Road and Admiral Wells all discussed.
   5. Training – PS, CR and Clerk. Approved.
   6. Virtual Police meeting 11 July (JG to report) Attended but did not apply to Holme.
   7. Cambs ACRE AGM. Apologies sent, no Councillors attended.
   8. CCC engagement meetings dates/delegates. 17 October 2022, 25 January & 28 April 2023.
   9. Fen Reservoir information.
   10. Complaint re activity at Airfield. Discussed with further action.
   11. Other late items – County Council transport consultation discussed.
8. **Dates of the** **next Parish Council Meetings**

16 November 2022 (dates for 2023, subject to change, are 19 January 2023, 16 March 2023, 18 May 2023, 20 June 2023, 21 September 2023 and 16 November 2023. Annual Parish Meeting 27 April 2023)

Kiri Brudenell

Parish Clerk T: 07548441977

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