

# **Holme Parish Council**

**NOTICE OF MEETING: Meeting of the Parish Council**

**TIME: 7.00pm DATE: Thursday 16<sup>th</sup> November 2023 VENUE: Holme Village Hall**

**All members of the Council are hereby summonsed to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to the public including press.**

## **Agenda**

- 1. Chairman's welcome to all Councillors**
- 2. Apologies for absence**
- 3. Public participation.**
- 4. To receive declarations of interest.**
  - a. Councillors to declare any personal interest in any items on the agenda.
  - b. Councillors to declare any personal and/or prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 5. Reports from District and County Councillors**
- 6. To approve and sign the minutes of meeting held on 21<sup>st</sup> September 2023**
- 7. Financial report.**
  - a. To note current position: As at 6<sup>th</sup> November 2023 cash balances were £59,603.08 as per bank reconciliation circulated
  - b. To note receipts as per information circulated

c. Payments to authorise:

|       |      |  |         |
|-------|------|--|---------|
| 18/09 | DD   | O2   | £7.03   |
| 25/09 | BACs | Clear insurance                            | £475.68 |
| 09/10 | BACs | T.Cardell                                  | £1,466  |
| 09/10 | BACs | Clerk salary and expenses                  | £321.15 |
| 09/10 | BACS | W. Aylesbury (Holme Parish News costs)     | 23.62   |
| 18/10 | DD   | O2   | £7.03   |
| 01/11 | DD   | IONOS (website hosting)                    | £157.36 |
| 01/11 | BACs | Clerk Salary (inc. holiday pay) & expenses | £393.90 |
| 01/11 | BACS | W. Aylesbury (Holme Parish News costs)     | £20.00  |
| 11/11 | BACS | CAPALC - councilor training                | £50.00  |
| 15/11 | BACS | Ayres tree care                            | £1,020  |

d. Banking provider - to decide whether to open an account with another bank

8. Selection of contractor for village maintenance for 2024
9. Renewal of 3 year contract for maintenance of cemetery trees
10. Installation of a Christmas tree - agree next steps
11. To receive update from Playground subcommittee including approval of terms of reference
12. Review of expression of interests in an allotment received and agreement on next steps
13. HDC biodiversity report - agreement to next steps
14. Cemetery - approval of memorial application
15. APPROVAL OF 2024/25 BUDGET AND VALUE OF PRECEPT APPLICATION
16. Reports from Councillors on activities since last meeting
17. Dates of the 2024 meetings - 18<sup>th</sup> January, 21<sup>st</sup> March, 25<sup>th</sup> April (Annual Parish Meeting), 16<sup>th</sup> May (Annual Meeting of Parish Council), 18<sup>th</sup> July, 19<sup>th</sup> September, 21<sup>st</sup> November

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 10<sup>th</sup> November 2023