**Draft Minutes of the Annual Meeting of Holme Parish Council**

**Held on**

 **Tuesday 20 July 2021 at 7pm at Holme Village Hall**

**Councillors present:** Mr D Neal**,** Mr E Whittaker, Mrs J Weatheritt, Mrs W Aylesbury, Mr P Sargent. Also present: Mrs J Osborn (Clerk). Cllr Neal as Vice Chairman took the Chair.

1. **Apologies for absence:** Cllr John Griffin, Cllr Howard Watson**,** County Councillor Simon Bywater & District Councillor Tim Alban.
2. **Declaration of interests:** None.
3. **Public Participation.** No public attended**.**
4. **To approve the minutes of the meetings held on 4 May and 7 June 2021.**

Cllr Aylesbury proposed that the minutes of the meetings held on 4 May and 7 June 2021 be accepted and signed as a true record. Seconded by Cllr Sargent & unanimously agreed. Minutes signed by the Vice Chairman.

1. **Matters Arising**
	1. **Speed Indicator**. Top Speed 81mph and V85 figure was 34mph at Cemetery and 38mph at Holmewood. Conclusion is that the second speed indicator is having a positive effect. Clerk to liaise with Speedwatch group re timing their activity to the risky times.
	2. **Barriers** at Hardwick Court. Have been erected.
	3. **Cemetery approach - gravel**. Cardell & son’s quote of £400 was agreed to supply, deliver and spread/grade the gravel. Clerk to ask them to spray with weed killer first. Proposed by Cllr Neal and seconded by Cllr Sargent.
	4. **Trees in Churchyard** –work done; permission to fell T7 (Sycamore) has been applied for.
	5. **Footpath to Nature reserve**. Clerk outlined current position. Waiting for Network Rail to justify need for new fence (rough quote obtained in the region of £63k), waiting for Ms Carver at Wildlife Trust cover the rest of the affected land not owned by Network Rail. Clerk has made enquiries, including at Land Registry, as to who owns the field to the east of the East Coast Main Line/Network Rail access road, awaiting response (8-12 week delay) when known the Council to re-evaluate a route for the path.
	6. **Church Wall** – Cllr Griffin has inspected and feels it is safe but will continually monitor particularly if/after T7 is felled.
	7. **Litter Pick** – pend till winter when the verges are shorter.
2. **Planning**

**Updated applications.** Tower Farm Barns 20/00037- Approved by HDC

**Other open applications:** revisions to 19/01078 (Tower Farm) split decision.

**New applications:**

**21/01291/TREE –** application to fell T7 see 5d above.

**20/00201** Tower Farm Cottage **–** recommended for approval.

**21/00049** Water Storage Lagoon, Engine Farm - recommended for approval.

 **21/01474** Extensions and new driveway access, 36A Church St – extensions fine but new access is in an unsafe location. Refuse as submitted.

1. **Financial report**
2. **Current Position -** A copy of the receipts and payments and bank reconciliation to 13 July had been sent to all Councillors.
3. **Payments:**

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| --- | --- | --- | --- |
| 30.4.21 | BACS | J Osborn, Wages April | 277.31 |
| 6.4.21 | DD | Information Commissioner’s Office | 35.00 |
| 6.5.21 | DD | 1 and 1 Ionos Ltd (Website hosting) | 16.82 |
| 28.5.21 | BACS | A K Fencing (Cemetery gates) | 918.00 |
| 28.5.21 | BACS | I Cooper (Internal Audit) | 65.00 |
| 28.5.21 | BACS | Holme Primary School (Parish News) x3 | 61.20 |
| 28.5.21 | BACS | J Osborn, Wages & exps May | 311.82 |
| 28.5.21 | BACS | Cardell & son | 1062.50 |
| 1.6.21 | BACS | Ayres Tree Care | 2100.00 |
| 6.2.21 | DD | 1 and 1 Ionos Ltd | 10.92 |
| 30.6.21 | BACS | J Osborn Wages & exps June | 352.80 |
| 30.6.21 | BACS | Holme Primary School | 25.20 |
| 30.6.21 | BACS | HMRC PAYE | 97.40 |
| 6.7.21 | DD | 1 and 1 Ionos Ltd | 8.39 |

1. **Receipts**: Interest 0.81, Expected re grass cutting from CCC £726.40

All proposed for approval by Cllr Whittaker & seconded by Cllr Aylesbury.

1. End of Year accounts – Internal Audit was successful, and acceptance of exemption notice received from External Auditor.
2. **Reports from Councillors/Clerk**
	1. Footpath from Hardwick Ct to Station Rd is badly cracked. Clerk to report.
	2. Clerk to approach Holmewood Hall about the damaged sign on entrance corner.
	3. Spinney Path looking overgrown – clerk to contact householders (some brambles).
	4. Flooding – can we rest assured that pumps will operate and everything is working in the light of the recent floods in Europe? Clerk to write to Internal Drainage Board/Tim Alban expressing this hope.
	5. Village pavements -some are in poor condition. To be reported as and when they become an issue.
	6. Parking at School. Ongoing problem. Head does all possible to encourage parking at Village Hall.
3. **Correspondence**
	1. Sawtry Litter Picking group – B1043 and Concrete Road require attention.
	2. ACRE subscription. Approved renew @ £57 (Proposed Cllr Neal, Seconded Cllr Aylesbury).
	3. Green Cemetery – Clerk has approached Huntingdon Town Council Clerk for info. Discuss next meeting.
	4. Red Kites/Dog Poo for Parish News
	5. Tree planting: Churchyard – replacing the felled trees and T7. Also the avenue along Short Drove – can this be completed with new planting? Or thinned? Clerk to ask Robert Ayres to make recommendations. All Councillors to come up with ideas of locations for planting trees in support of the Queen’s Jubilee *Green Canopy* project. Also to identify possible location(s) for memorial trees.
	6. Queen’s Jubilee 2022 – discuss memorabilia when the brochures arrive. Cllr Neal to liaise with Jubilee Committee
	7. Magpas – no donation to be made.
4. Meeting arrangements.

**Date of the** **next Parish Council meeting –** Tuesday 21 September 2021, then THURSDAY 18th November and thereafter the 3rd Thursday Jan/March/May/July/Sept/Nov 2022.

Janice Osborn, Parish Clerk

T: 01487 831451

E: holmeparishclerk@gmail.com

[www.holmecambsparish.org](http://www.holmecambsparish.org)

Signed………………………… Date…………………………

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