**Draft Minutes of the Annual Meeting of Holme Parish Council**

**Held on**

 **Tuesday 21 September 2021 at 7pm at Holme Village Hall**

**Councillors present**: Cllr J Griffin (Chairman),Cllr E Whittaker, Cllr W Aylesbury, Cllr P Sargent. Also present: Mrs J Osborn (Clerk).

1. **Apologies for absence** accepted fromCllr J Weatheritt, Cllr D Neal, Cllr H Watson**,** County Councillor Simon Bywater & District Councillor Tim Alban.
2. **Declaration of interests:** None.
3. **County and District councillors’ reports.** Not present.
4. **Public Participation.** No public attended**.**
5. **To approve the minutes of the meetings held on 21 July 2021.**

Cllr Aylesbury proposed that the minutes of the meeting held on 21 July 2021 be accepted and signed as a true record. Seconded by Cllr Whittaker & unanimously agreed. Minutes signed by Cllr Aylesbury, as Chairman had not been present on 21 July.

1. **Matters Arising**
	1. **Speed Indicator**. Top Speed 72mph and V85 figure was 36mph at Holmewood. Results are consistent month after month. V85 is 33mph, Max speed 63mph near the former shop; both directions gave similar results. Conclusion is that the second speed indicator is having a positive effect. Clerk explained about the new Safer Speeds team and the liaison she had already had with them concerning the racing towards Conington; data from SID has been sent to them.
	2. **Cemetery approach - gravel**. Weeds have been sprayed off in preparation for delivery of gravel.
	3. **Trees in Churchyard** –permission to fell T7 (Sycamore) has been applied for. Recommendations received from Robert Ayres were discussed. Decided to impart the information to absent Councillors and discuss again at next meeting. Clerk to contact family about location and type of memorial tree.
	4. Clerk to approach owner about the TPO Oak tree on Church St which needs tidying.
	5. **Footpath to Nature reserve**. Clerk to try to achieve some answers and to invite representative of Great Fen to next meeting, to explore other routes for a footpath.
	6. **Green cemetery**. Clerk to add to cemetery rules a list of suggestions of how to be “greener” and send to people who enquire.
	7. **Queen Jubilee**. Determined to buy commemorative mugs for each primary school or younger age child living in Holme parish on the day of the Jubilee. Clerk to find out numbers from School, Preschool and via Parish News and Facebook and calculate how many children live in the Parish, noting that not all go to school in the village. Any surplus to be sold at cost.
2. **Planning**

**Updated applications.**

 **21/01474** Extensions and new driveway access, 36A Church St – extensions approved by HDC but not including the access.

**18/01150/FUL** Caravans – refused by HDC.

1. **Financial report**
2. **Current Position -** A copy of the receipts and payments and bank reconciliation to 17 Sept 21 had been sent to all Councillors.
3. **Payments:**

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| --- | --- | --- | --- |
| 30.7.21 | BACS | Cambs ACRE membership fee | 57.00 |
| 30.7.21 | BACS | Cardell & Son  | 1242.50 |
| 30.7.21 | BACS | J Osborn, Wages & Exps July | 277.49 |
| 6.8.21 | DD | 1 & 1 Ionos Ltd – Website hosting | 8.39 |
| 31.8.21 | BACS | Cambs CC- Highways (Contribution to traffic project- roundels on road and 30 sign) | 600.00 |
| 31.8.21 | BACS | Society of Local Council Clerks\*  | 112.00 |
| 31.8.21 | BACS | J Osborn – wages August | 274.80 |
| 13.9.21 | BACS | CAS Insurance – Council Insurance | 247.64 |

1. **Receipts**: \*Contribution from Conington PC to SLCC subscription £37.33.

 Interment fee £135.

All proposed for approval by Cllr Whittaker & seconded by Cllr Aylesbury.

1. **Reports from Councillors/Clerk**
	1. Policing Seminar – Cllrs Aylesbury and Weatheritt had attended and found it very useful.
	2. SLCC meeting – Clerk had attended and made contact with the Safer Speeds team and heard about *Think Communities*, a CCC initiative.
	3. Think Communities – visit to Holme arranged on 11 October at 2pm.
	4. Cllrs thought it would be a good idea to publicise additional Councillor posts soon, in advance of May 2022 elections, Clerk to action.
	5. Clerk to refresh rubbish at airfield with owners.
	6. Clerk to approach householder who offered to tidy brambles near Wells Way.
2. **Correspondence**
	1. SID post on Pingle Bank. Considered, Councillors to think about where one could be located as an immediate location did not spring to mind. Clerk to ask Speedwatch coordinator about results of Speedwatch activity there.
	2. Dog Poo bin at top of Church Field. Idea appreciated but a. private land and b. no vehicular access available to have a bin emptied.
	3. Remembrance Sunday – arrangements as previously, Clerk to check that Royal British Legion/Rev Dyball are covering everything.
	4. New Code of Conduct. It was proposed that the new LGA Code of Conduct should be adopted, proposed by Cllr Aylesbury, seconded by Cllr Sargent, all in favour. This will be in force from 22 September 2021.
3. Meeting arrangements.

**Date of the** **next Parish Council meeting –**THURSDAY 18th November and thereafter the 3rd Thursday Jan/March/May/July/Sept/Nov 2022.

Janice Osborn, Parish Clerk

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Signed………………………… Date…………………………

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