**Draft Minutes of the Meeting of Holme Parish Council**

**held on**

 **Thursday 17 March 2022 at 7pm at Holme Village Hall**

**Councillors present**: Cllr J Griffin (Chairman),Cllr E Whittaker, Cllr P Sargent, Cllr H Watson, Cllr W Aylesbury, Cllr J Weatheritt

Also present: Mrs J Osborn (Clerk).

1. **Apologies for absence** accepted fromCllr D Neal,County Councillor Simon Bywater and District Cllr Tim Alban.
2. **Declaration of interests:** None.
3. **County and District Councillors’ reports.** Not present, but contact made with Clerk.
4. **Public Participation.** 2 members of thepublic attended**.**
5. **To approve the minutes of the meeting held on 20 January 2022**

Cllr Aylesbury proposed that the minutes of the meeting held on 20 Jan 2022 be accepted and signed as a true record. Seconded by Cllr Whittaker & unanimously agreed. Minutes signed by Chairman.

1. **Matters Arising**
	1. **Speed Indicator**. Top Speed 71mph and V85 figure was 39mph at Holmewood. Generally results are consistent month after month. V85 is 34mph, Max speed 77mph near the cemetery, both directions gave similar results.
	2. **Speed management** –waiting until next Local Highway Improvement (LHI) Scheme opens. Chaorman to take photos of scheme at Orton Malborne for consideration at next meeting.
	3. **Trees in Churchyard and in village** –

 **i**. Clerk has written to HDC to change to try to obtain agreement to plant a Red Oak to replace it instead of Lime, reply not yet received, there is a long backlog.

 **ii**. Clerk had written to landowner about planting near the cemetery approach. The answer was negative. Discussed and resolved that Clerk should approach farmer again with a proposal to buy a 2m strip of land alongside the cemetery approach. Proposed by Cllr Aylesbury, Seconded by Cllr Weatheritt, all in favour. Possibility of allocating CIL funds.

* 1. **Footpath to Nature reserve**. Meeting held with a representative of the Wildlife Trust did not produce any helpful ideas about a footpath, Great Fen and Natural England reps did not attend. All to consider other options and item to remain on agenda for future discussion.
	2. **Footpath across Church Field.** Landowner very unhappy that people are trespassing on other areas of field and leaving dog poo, bagged and unbagged, on the private land. Clerk has publicised. Landowner is disinclined to co-operate with upgrading the stiles until the situation has improved. Landowner suggested a dog poo bin on the fence, Clerk has approached HDC to see if they would empty a bin if one were to be installed there**.**
	3. **Queen’s Jubilee Merchandise**. Mugs arrived and will be available for distribution at the Annual Parish Meeting on 21 April. Any uncollected then to be available at the Jubilee celebration or by arrangement with the Clerk. To be advertised in Parish News and Facebook.
	4. **Layby**. Clerk had discussed this with Highways Officer who can sort out the surface and will organise in next financial year. Agreed to wait until after resurfacing before considering kerbing and planting.
1. **Planning**
	1. **New applications** –

 **i.** 22/00313/HHFUL Porch at 28 Church St – circulating (delegated)

ii. Gigaclear Broadband box, Short Drove – recommend approval

iii. 21/02867/OUT – New dwelling, 11 Station Rd – recommend refusal.

* 1. **Updated applications.**  Appeal – Agricultural buildings, Short Drove. Clerk to write to Planning Inspectorate to give comments as previously, updated for the new Local Plan and noting the amount of housing already permitted since this application was made.
	2. No news on other open applications
	3. Recent development at Holme Fen registered with Enforcement Officer.
1. **Financial report**
2. **Current Position -** A copy of the receipts and payments and bank reconciliation to 17 March 22 had been sent to all Councillors.
3. **Payments:**

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| 24.1.22 | BACS | AYRES TREE CARE (Churchyard) | 1300.00 |
| 30.1.22 | BACS | DASH UK Ltd – Jubilee Mugs | 292.50 |
| 30.1.22 | BACS | Mrs J Osborn- Wages January | 275.00 |
| 30.1.22 | CHQ | H Watson – Hooks for Churchyard gates | 18.04 |
| 2.2.22 | DD | 1 & 1 IONOS –Website hosting | 8.39 |
| 28.2.22 | BACS | Mrs J Osborn – Wages & exps February | 288.30 |
| 28.2.22 | BACS | Holme Primary school – Parish News printing | 25.20 |
| 28.2.22 | BACS | Cambs CC – Offset gate, St Giles Close | 213.83 |
| 3.3.22 | DD | 1 & 1 IONOS- Website hosting | 8.39 |

1. **Receipts**: Interest 81p. VAT refund applied for £318.89. Precept of £15000 has been agreed for 2022-23.
2. **CAPALC Affiliation** – Resolved to continue membership of CAPALC at a cost of £358.21 (including DPO fee) for 2022-23.
3. **Appointment of Internal Auditor** – Ivan Cooper.
4. **New NALC pay scales** – Cost of living increase now agreed of 27p ph., backdated to 1.4.21, to be paid in March 2022.

All the above proposed by Cllr Sargent and seconded by Cllr Watson.

1. **Reports from Councillors/Clerk**
	1. Police and Crime Commissioner’s meeting – Chair had attended.
	2. Road Works. Yaxley Road almost finished. Clerk in touch with Assistant Manager.
	3. Road Edges and white lining on Glatton Lane. Clerk had discussed with Highways Officer, The lining has apparently been done according to CCC protocols. The road edges will be repaired soon. Clerk to write to County Councillor Bywater to see if he can bring any influence to bear on this. Pothole at Holmewood to be reported.
	4. Chair and Clerk’s meeting – Cllr Alban had arranged this to enable networking between all local Councils.
	5. Cemetery – gravel still awaited (in hand) and new rota to June given out.
	6. Weeds – signpost to village hall. Clerk to arrange removal of weeds around signpost (has been dealt with).
	7. Crosses from POW graves exhumed from Cemetery years ago: to be researched and refurbished and reinstalled in cemetery in due course.
2. **Correspondence**
	1. Code of Conduct (circulated) The Council resolved to adopt the HDC recommended Code of Conduct from 17 March 2022 – Proposed by Cllr Aylesbury, seconded by Cllr Sargent.
	2. Citizens Advice – No donation from Council funds .
	3. Wildlife Ponds - funding available – contact Clerk for information
	4. Elections – nomination forms are now available from Clerk. Closing date 5 April, 4pm.
3. **Date of the** **next Parish Council meeting –**Thursday 19th May

2022 dates: 21st July/15th Sept/17th Nov 2022.

\*\*Annual Parish Meeting 21st April at 7pm\*\*

Janice Osborn, Parish Clerk

21 March 2022

T: 01487 831451

E: holmeparishclerk@gmail.com

[www.holmecambsparish.org](http://www.holmecambsparish.org)

Signed………………………… Date…………………………

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