**Minutes of the Meeting of Holme Parish Council**

**Held on**

 **Thursday 23d March 2023 at 7pm at Holme Village Hall**

**Councillors present:** Mr J Griffin, Mr J Edwards, Mrs L Roderick-Smith, Mr H Watson, Mr E Whittaker, Mr P Sargent, Mrs W Aylesbury, Mr D Neal, County Councillor S Bywater, District Councillor T Alban

Also present: Sarah Abbott (Newly appointed Clerk), Mrs J Osborn (Outgoing Clerk)

1. **Chairman’s welcome.** Cllr J Griffin took the chair & welcomed all present
2. **Apologies for absence**: Cllr C Reed
3. **a & b. Declaration of interests:** None.
4. **Public Participation.** No members of the public attended**.**
5. **Report from District and County Councillors.** Tim Alban has spoken to applicant about the Yaxley Road development and commented on the increase in council tax. Simon Bywater commented on pothole repairs, Gidding school closure and a proposal for a Cambridge Congestion charge
6. **To approve the minutes of the meeting held on 19th January 2023.**

Cllr Griffin proposed & Cllr Aylesbury seconded the approval of the minutes of the previous meeting, all in favour.

1. **Matters arising from previous meeting.**
	1. **Speed indicator latest results.** Top Speed 78mph and V85 figure was 38mph at Holmewood and 64mph and V85 figure 30mph at the Cemetery. Results are consistent.
	2. **Speed Indicators.** Cllr Neal proposed converting existing two speed indicators to be solar powered and purchase a third solar panel to allow for speed indicators to be relocated. Cllr Griffin seconded and all agreed. All agreed that do not require a third speed indicator at this time. Clerk to get quotes for installation of a camera. Cllr Neal to check set up of speed indicator in Holmewood to see if any fine tuning is required in respect of when it detects the speed of a vehicle
	3. **Layby update.** Clerk to contact Highways to seek advice on what could be done to prevent lorries causing damage
	4. **Play Space Provision–** Clerk to contact school to ascertain whether they received letter from Parish Council dated 6th February 2023. Cllr Whittaker to discuss with Head teacher to ascertain whether discussions could be held on possibility of a space being available for a play space.
	5. **Trees in Churchyard (Red Oak in memoriam) –** Tree has been planted
	6. **CCC Heritage list.** Clerk to send Cllr Watson information provided by CCC on benefits and process. Recommendation to be made by Cllr Watson at May meeting on whether or not to proceed with application for one or more of buildings previously discussed
	7. **Highway B660 Holme to Glatton** – Clerk to contact Highways advising that there has been a recent incident involving a lorry that has resulted in further damage. Cllr Bywater to be copied in on correspondence
2. **Planning**
	1. 20/00208/OUT }Yaxley Rd
	2. 22/01951/REM } Landscaping re above, approved.
	3. 20/00923/REM – Pingle Bank – Demolition is taking place
	4. 20/00929/FUL Top Farm – Pending decision
	5. 21/02867/OUT 11 Station Rd –pending decision
	6. 22/01735/FUL Holme Lode Farm – in progress
	7. New applications/other outstanding applications. None.
3. **Financial report.**
4. Current position: Receipts and payments and bank reconciliation had been circulated.
5. Payments to authorise: £

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| 18.11.22 | O2 mobile | DD | 16.30 |
| 30.11.22 | Ayres Tree Care (cemetery conifers) | BACS | 600.00 |
| 30.11.22 | Yaxley Gazette (Advert) | BACS | 85.00 |
| 30.11.22 | J Osborn admin/handover | BACS | 117.53 |
| 30.11.22 | K Brudenell – wages/exps | BACS | 303.82 |
| 1.12.22 | Cardells Landscaping | BACS | 1287.50 |
| 5.12.22 | Noticeboard Keys | BACS | 14.30 |
| 18.12.22 | O2 Mobile | DD | 13.99 |
| 31.12.22 | J Osborn Wages & Exps | BACS | 483.40 |
| 31.12.22 | HMRC PAYE | BACS | 16.40 |

* Authorization of payments was proposed by Cllr Aylesbury and seconded by Cllr Sargent
* Clerk provided copies of invoices received from CALPAC since agenda was issued totaling £330 for clerks training. These will be included in the agenda of May’s meeting.
* Clerk advised that Holme Parish council has been selected to be in the sample of small councils subject to an external audit. It was noted that a cost will be incurred as a result
1. To note: Receipts: Interment fees £700, Memorial fee £125, Interest £29.25
2. Appointment of Auditor. Ivan Cooper (March) was appointed
3. **Reports from Councillors/Clerk.**
	1. **Transition to new clerk** Sarah Abbott was welcomed as the new clerk and RFO. Transition from Janice Osborn is complete with the exception of banking. This is in progress with the bank.
	2. **Cemetery gates** No issues reported with regards to gates
	3. **Gateways cleaning** Cllr Edwards will organize for cleaning in the nicer weather
	4. **Results of cemetery inspection** Clerk reported on actions taken in respect of findings from recent inspection. All agreed that no changes are required to the regulations regarding what can be placed on graves.
4. **Correspondence and other matters.**
	1. Confirmation of precept has been received
	2. Clerk asked to write to Woodwalton Parish Council stating we do not wish to consider grouping together with another Parish
	3. All agreed that council do not wish to apply to reduce the speed limit to 20mph in any part of the Parish
	4. Holmewood Green maintenance by HDC. Clerk to contact HDC to confirm that we wish to proceed with a survey of the Green to understand what may be possible to support HDC Biodiversity strategy.
	5. Cllr Whittaker will open up Hall for Annual Parish Meeting
5. **Dates of the** **next Parish Council Meetings**

18 May 2023, 20 July 2023, 21 September 2023 and 16 November 2023. Annual Parish Meeting 27 April 2023.

Sarah Abbott

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