

# Minutes of the Meeting of Holme Parish Council Held Thursday 19<sup>th</sup> September 2024 in Holme Village Hall

**Councillors present:** Cllr J Griffin, Cllr P Sargent, Cllr E Whittaker (Chair), Cllr L Roderick-Smith, Cllr J Edwards, Cllr W Aylesbury, Cllr L Ebeling, District Councillor T Alban (for items 7 and 8)  
Also present: Mrs S Abbott (Clerk)

1. **Chairman's welcome** to all Councillors especially Cllr Lorraine Ebeling who was co-opted at the August meeting.
2. **Apologies** for absence received from County Cllr Simon Bywater, Cllr H Watson and Cllr D Neal. District Councillor T Alban had stated he would arrive late and so the sequence of the agenda was altered to accommodate.
3. **Public participation** - approximately 20 members of the public attended and provided input to agenda item 6. Three members of the public stayed for the whole meeting
4. **To receive declarations of interest.**
  - a. Councillors to declare any personal interest in any items on the agenda. **None received**
  - b. Councillors to declare any personal and/or prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation. **None received**
5. **To approve and sign the minutes of meeting held on 1<sup>st</sup> August 2024**  
Cllr W Aylsebury proposed that minutes be accepted, Cllr L Roderick-Smith seconded. All agreed and the Chair signed the minutes
6. **Play Park - to receive update from subcommittee on actions agreed at last meeting.** Clerk provided an update that feedback had been received from the Police, HDC and Folksworth Parish Council regarding play parks. A robust discussion was held with members of the public who live around Holmewood. It was noted that there are very strong objections to this location for a play area. A request was made to obtain feedback from councils in Peterborough, to investigate other locations as quickly as possible including planned housing estates. The clerk explained that once investigations had been completed and answers to questions raised documented, a second public consultation meeting will be held. Following that, a decision will be made at a meeting of the Parish Council as to whether or not to place a play area on Holmewood. If Holmewood is selected HDC would then be approached to grant a lease.

7. **Reports from District and County Councillors** District Cllr Alban highlighted that a period of consultation is starting regarding the local plan and members of the public can comment on the call for sites. His understanding from developers is that Pingle Bank development exploratory work been completed and it is anticipated that by this time next year houses will be occupied. **Action Clerk to circulate answers provided by HDC planning on questions raised re: Pingle Bank earlier this year - to be revisited at November meeting.**
8. **Review of planning applications subject to enforcement by HDC**
- a. 22/01735/FUL Change of use and alteration of barn to form two dwellings assigned enforcement reference 21/00268/ENPLAN **Cllr Alban to follow up**
  - b. Enforcement Case Ref: 24/00035/ENPLAN - Tower Farm Barns, New Long Drove, Holme - Nature of Breach: Not in accordance with a permission **Enforcement officer has stated this case is on hold pending outcome of 24/01522/PMBPA**
9. **Review applications for prior approval:**
- a. 24/01523/PMBPA | Change of use of with external alteration to existing barn within existing group of agricultural buildings to two dwellings | Agricultural Buildings Holme Lode Farm Holme Fen Holme
  - b. 24/01522/PMBPA | Proposed change use and external alterations to form 4 single storey dwellings | Tower Farm Barns New Long Drove Holme
  - c. 24/01121/PMBPA | Existing agricultural building to change to 3 single storey dwellings | Agricultural Buildings Short Drove Holme
- **9a and 9c were the subject of PMBPA applications earlier this year. Clerk instructed to reply that council do not support applications for reasons already given**
  - **9b) Clerk instructed to reply that council do not support application for reasons given by Highways and that a nearby development is subject to enforcement.**

## 10. Financial report.

- a. To note current position: As at 9<sup>th</sup> September 2024 cash balances were £66,710.87 as per bank reconciliation circulated **Noted**
- b. To note receipts as per information circulated **Noted**
- c. Payments to authorise: Cllr Aylesbury proposed approval of payments. Seconded by Cllr Roderick-Smith. All agreed

01-Aug	1&1 Internet	£8.44
02-Aug	Sarah Abbott - July	£422.53
02-Aug	RJC Countryside INV 2977	823.2
19-Aug	O2	£7.64
27-Aug	RJC INV 2985	£523.20
27-Aug	Holme School	£25.70
02-Sep	Sarah Abbott - August	£336.60
03-Sep	1&1 internet	£8.44

- d. To note status of search for a new internal auditor - **Noted that a search has commenced. Clerk advised it is likely that budget for audit costs will need to increase**
11. **To select insurers - due for renewal on 1<sup>st</sup> October 2024** Cllr Whittaker proposed accepting quote from existing insurers of £495.68. Seconded by Cllr Edwards. All agreed
  12. **To agree adoption of new financial regulations** Cllr Edwards proposed adopting regulations. Seconded by Cllr Whittaker. All agreed
  13. **To agree appointment of a handyperson including schedule of works** Cllr Edwards provided an update. A quote is being obtained for works to village signs.
  14. **To received update re: signage for POW crosses** Cllr Ebeling provided an update on results of her research. Next step is to mock up options for a display panel. Cllr Aylesbury provided an update on cost of supports for 15 posts (£120 + VAT plus £30 for materials).
  15. **To receive update regarding tree related matters**
    - a. Inspection of trees in Churchyard **Inspection carried out on 2<sup>nd</sup> September. Recommendations in the report noted as being Category B i.e. needing to be actioned in next 6 to 12 months. Clerk asked to obtain two further quotes for work recommended**
    - b. Application for work on trees in Churchyard subject to a TPO - **Carried forward**
    - c. Trees identified as a potential risk **Cllr Roderick-Smith reported that tree owned by HDC has been inspected and they state no action required.**

**16. Village maintenance**

- a. To receive update on correspondence with residents Cllr Edwards provided an update. Clerk to check powers of parish council if there is a risk to public due to overgrown bushes owned by a member of public
- b. To agree process for obtaining quote for verge/grass/hedge cutting All agreed to process recommended by clerk noting that approval of quote will be an agenda item in November.
- c. Maintenance of tree T7 in churchyard to be discussed at next meeting.
- d. Quote of £120 plus VAT for removing ivy from church walls agreed. Clerk to ensure neighbors informed.
- e. Clerk to feedback to HDC that council dissatisfied with wild flower strip in Holmewood requesting action before next spring

**17. Reports from Councillors on activities since last meeting** Cllr Aylesbury requested "Christmas Tree" be on agenda of next meeting. Cllr Griffin will collect Remembrance Sunday wreath.

**18. Date of next meeting: 21st November (to include budget approval)**

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20<sup>th</sup> September 2024